

Club Sports Council Constitution

Version of April 2007

Article I: Name

The name of this organization shall be the Club Sports Council (CSC).

Article II: Purpose

The purpose of this organization shall be to promote and administer club sports at the Massachusetts Institute of Technology (MIT), to serve their common interests, and to arbitrate conflicting interests.

Article III: Definitions

The following definitions apply throughout this constitution except where otherwise noted:

1. The definitions of extracurricular activity, active membership, core membership, and club sport shall be as stated in the constitution of the Association of Student Activities (ASA).
2. Instructional clubs are club sports whose primary purpose is formal instruction under the supervision of a qualified instructor.
3. Competitive clubs are club sports whose primary purpose is competition in a recognized league or other intercollegiate competition.

Article IV: Membership

Section 1 — Eligibility

Activities meeting the following criteria are eligible for CSC membership:

1. Club sports must follow MIT's Non-discrimination and hazing policy.
2. The voting membership of club sports must be MIT students.
3. All members must have valid athletic cards.
4. All club sports must have an instructional or competitive purpose. The CSC Officers shall determine whether an activity meets the definition of instructional or competitive purpose.
5. All club sports must meet the ASA eligibility requirements.
6. All club sports must meet the DAPER eligibility requirements.

Section 2 — Recognition

1. Any eligible activity may be granted CSC recognition upon fulfillment of the CSC Recognition Procedures published by the CSC Officers. These procedures must contain, but are not limited to:

- a. A statement of purpose for the activity.
 - b. A signed acknowledgment of the Massachusetts Hazing Law.
 - c. A list of at least five MIT students who will be members of the group.
 - d. Evidence of the long-term viability of the activity as a instructional or competitive club.
 - e. Availability of Department of Athletics, Physical Education, and Recreation (DAPER) resources for the activity.
2. The CSC Recognition Procedures must meet the following criteria:
 - a. The CSC Officers must publish the recognition procedures in a prominent place.
 - b. The procedures may be changed by a 4/5 vote of the Officers, but not more than once annually.
 - c. The procedures may always be reviewed by the CSC membership at a General Body meeting.

Section 3 — Rights and Responsibilities

1. All members of the CSC have the following responsibilities:
 - a. Each activity shall notify the CSC Officers of changes of officers or contacts and other information as requested by the CSC Officers at least annually.
 - b. Each activity shall comply with all rulings of the CSC and its Officers.
 - c. Each activity shall have a student representative present at all CSC General Body meetings. Furthermore, a student representative shall be present at one individual meeting per year with the CSC Officers.
 - d. Each activity shall complete all paperwork (including, but not limited to an annual reactivation packet) required by the CSC Officers, within fifteen days or by the deadline requested, whichever is later.
 - e. Each activity shall follow all ASA and DAPER policies, especially as they pertain to club sports. Failures of A-E may be considered sufficient grounds for derecognition.
2. CSC recognized activities derive the following benefits from CSC recognition:
 - a. Use of MIT name.
 - b. Scheduling of MIT rooms and facilities including DAPER facilities, Talbot House, and Endicott House.
 - c. Other benefits administered by the CSC that derive from CSC and ASA recognition.

Section 4 — Derecognition

1. The CSC Officers may derecognize any activity not meeting its responsibilities as defined in this constitution by providing one month written notice via e-mail to the activity's officers mailing list as provided in the annual reactivation packet. In addition, the CSC Officers may suspend a club's practice and/or freeze a club's account for not meeting these responsibilities.
2. In addition, the CSC Officers, acting in its judicial capacity or as mediator between member activities, may restrict, in whole or in part, an activity from any

privileges granted by the CSC to its members or derived through CSC membership.

3. No judicial actions (freezing of accounts, cancellation of practices, etc) that would be associated with suspending an activity will take effect with less than three weeks notice, unless there is a high risk that not suspending the activity will directly result in serious bodily harm. Under no circumstances will inappropriate spending or inappropriate use of facilities be seen as a significant enough offence to ignore the 3 week rule and apply immediate sanctions against an activity.
4. The CSC Officers, when acting as a mediator between member activities only (i.e. a complaint must be filed by another activity), may ignore the 3 week rule if and only if it is impossible for both member activities to utilize a privilege derived through CSC membership. For example, if two activities both claim to have the right to use a particular practice space at the same time, the CSC Officers have the power to mandate which activity will be allowed to use the space, effective immediately.

Article V: Officers

Section 1 — Definition

The Officers shall be the administrative and judicial body of the CSC.

Section 2 — Membership

The Officers shall consist of the elected officers of the CSC.

Section 3 — Meetings

Officers meetings shall be conducted at least weekly during the regular school year, except when conflicting with MIT holidays. The DAPER Director of Club Sports and an ex-officio representative may attend these meetings; however, the Officers may request a closed meeting by 4/5 vote. Quorum for a vote shall be three CSC Officers.

Section 4 — Responsibilities

The Officers shall have the following responsibilities:

1. Maintain and supervise the distribution of a list of all activities recognized by the CSC.
2. Review and, in conjunction with the DAPER, advocate for space allocation to club sports.
3. Have the authority to arbitrate all inter-activity disputes at the request of a member activity or DAPER.
4. Be responsible for the interpretation of this constitution and the enactment of policies of the CSC, subject to review by the General Body.
5. Act as a liaison between club sports and DAPER.
6. Approve and provide DAPER access to instructors and coaches.
7. Allocate funds to club sports.
8. Hold an annual General Body Meeting for all club sports.

9. Hold individual meetings with the student leaders of each club sport at least once annually.

Section 5 — Division of Duties

The officers of the CSC shall consist of the rosters chair, funding chair, events chair, space and equipment chair, and instructors and coaches chair. These officers make up the voting membership of the CSC Officers. One of these five CSC Officers may be selected as the chairman at the discretion of the Officers. In the absence of a chairman, one CSC Officer shall be designated as the president for ASA purposes and shall serve as the primary ASA liaison.

1. The officers divide among them their duties in the following way:
 - a. The rosters chair shall ensure that current rosters of all club sports are maintained, that these rosters are consistent with policies of the CSC and this constitution, that appropriate statistical information is provided to DAPER, and respond to all roster related questions. In the absence of a chairman, the roster chair shall be responsible for the duties listed in Article V(5)2.
 - b. The funding chair shall make sure that funds are allocated fairly among club sports, that allocated funds are used according the funding guidelines, and respond to funding related questions from club sports. The funding chair shall be designated as the treasurer for ASA purposes.
 - c. The events chair shall approve special events requests by club sports, inform DAPER of said events, and respond to events related questions from club sports.
 - d. The space and equipment chair shall process all requests for DAPER facilities for regular club practices, work with DAPER to meet these requests, arrange for the purchase, storage, and maintenance of all common items owned by club sports, and respond to all space and equipment related questions.
 - e. The instructors and coaches chair shall ensure that instructors of club sports are qualified, that full-time instructors and coaches have athletic cards, that part-time instructors and coaches are provided temporary access privileges, and respond to all instructors and coaches related questions.
2. If selected, the chairman, in addition to their officer duties, shall ensure that all other officers do their part, that one general meeting and one individual meeting occur with clubs annually, and represent the CSC Officers for outside matters (including, but not limited to, the Athletic Board meeting).
3. Funding and space allocations must be approved by a 4/5 vote of the present Officers.
4. The Officers may appoint an ex-officio member. The ex-officio member must have served as a CSC Officer in the past.

Section 6 — Vacancies in Offices

In the event of a vacancy in any office, the remaining Officers shall appoint a temporary replacement, subject to ratification by a majority vote of the Officers. The vacancy will be filled with an election within six weeks of the vacancy.

Section 7 — Removal of Officers

1. CSC Officers who accumulate three or more unexcused absences for Officers meetings will be automatically removed and the vacancy filled as specified in Article V6. Absences may be excused at the discretion of the present CSC Officers.
2. Officers may be removed by a two-thirds majority vote of CSC members present at a General Body meeting. To initiate a vote, a petition signed by one quarter of recognized club sports must be presented to the CSC Officers one week prior to the meeting.

Section 8 — Election of Officers

1. The officers of the CSC shall be elected to serve for one year via an e-mail ballot before April 15. There shall be at least two weeks notice before an election, and one week for club sports to send their ballots.
2. Quorum for elections shall be one-fourth of the membership of the CSC.
3. To be eligible for office, the candidate must be an MIT student and a member of a club sport. Nominations may be accepted by electronic or paper submission beginning two weeks before the announced date for the election.
4. The four people with the most votes shall be the new CSC Officers. The candidate with the most votes that is not graduating in the next two years shall serve for two terms of office; the other elected officers shall serve for one term. Elected officers shall attend meetings of the CSC Officers after the elections, but will not take office until August first of that year.

Section 9 — Judicial Process

The CSC Officers shall have the authority to administer judicial policies over the members of the CSC on behalf of the ASA Executive Board. This shall not preclude the right of any activity to seek an appeal through ASA processes.

Article VI: General Body Meetings

Section 1 — Regular Meetings

1. There shall be at least one General Body meeting per year. The CSC Officers shall not convene more than three General Body meetings per year.
2. Electronic or paper mail shall be sent to the last given contact address of all CSC member activities at least two weeks prior to the meeting date.
3. All club sports must send a student representative to the General Body meeting.
4. All voting CSC recognized activities shall have one vote. The CSC Officers will serve As proxies for all clubs not present.
5. Each voting CSC member activity shall be represented by its president or their designated representative. No voting individual at a General Body meeting may exercise more than one vote.
6. The CSC General Body may, by a majority vote of the voting members present, adopt standing policies consistent with this Constitution that shall be binding on its Officers and shall continue in effect until amended or repealed by the General Body. The text of proposed policies or changes to policies must be

distributed to member groups prior to the General Body meeting at which they will be discussed.

Section 2 — Special Meetings

1. In extraordinary circumstances, the CSC Officers may call a special meeting of the CSC General Body. A petition signed by 1/3 of the voting CSC member activities may also call a special meeting. A special meeting shall differ from a regular meeting only in that:
 - a. Notice for special meetings must be given only two days in advance.
 - b. The agenda for the meeting shall be posted the day of the meeting.
 - c. Under no circumstances shall elections or amendments to this constitution be in order at a special meeting.
 - d. The quorum for special business shall be one-third of the CSC voting membership.

Section 3 — Individual Meetings

1. The CSC Officers shall meet with the student leaders of each club sport at least once per year.
2. The clubs shall be given two weeks notice before the meeting.
3. The club president, or their chosen representative, must attend this meeting.
4. Clubs may ask for additional individual meetings with the CSC Officers. The CSC Officers must hold these meetings within four weeks of the request, excluding holidays.

Article VII: Amendments

This constitution may be amended by a two-thirds majority vote at a General Body meeting. The text of any constitutional amendment must be distributed with the agenda for each meeting at which the amendment is to be considered.

Article VIII: Ratification

1. This constitution shall be ratified upon acceptance by two thirds vote, in e-mail or in person, of all club sports.
2. Upon ratification, this constitution shall go into effect when the new CSC Officers begin their term in August 2004.

The Club Sports Council agrees to abide by the rules and regulations of the Association of Student Activities and its executive board. This constitution, amendments to it, and the by-laws of this organization shall be subject to review by the ASA Executive Board to insure that they are in accordance with the aforementioned rules and regulations.